

## CATHEDRAL OF ST. JOHN THE EVANGELIST

**VIDEOGRAPHER WORK PERMIT** for wedding of: \_\_\_\_\_

**WEDDING DAY, DATE, TIME:** \_\_\_\_\_

On this (date) \_\_\_\_\_, permission is hereby granted for the videographer to videotape in St. John Cathedral for subject wedding. Videographer has contracted with the aforementioned couple to do the videotaping.

The videographer agrees to adhere to the regulations pertaining to recording wedding ceremonies held in St. John Cathedral. These regulations were reviewed in the *Weddings at the Cathedral* brochure with the couple and are set forth below in more detail as follows:

1. The videographer must submit to the Cathedral Center (232-1325) not more than 45 days but **not less than 2 weeks** prior to the wedding, a signed permit containing the information for the event he/she will be videotaping.
2. The Cathedral sacristan, acting in a supervisory capacity, is present at the rehearsal and the wedding. The videographer must check in with him prior to setting up. **Any and all questions should be directed solely to the sacristan. Do not consult the celebrant concerning Cathedral policies.**
3. One (1) official videographer is allowed to take pictures and it must be with a hand held battery operated camera. No other equipment such as monitors, cables, wires, taping to the floors or walls, stationary equipment, tables, tripods or movable camera stands is allowed. **A monopod is allowed.**
4. One (1) videographer only is permitted in the choir balcony. Equipment, monitors, tables, tripods or movable camera stands are permitted. While permission may be given, Mr. Tom Neil reserves the right to make special decisions regarding the choir balcony.
5. The videographer should arrive no earlier than one-half (1/2) hour prior to the ceremony. Video sessions are NOT permitted before the wedding inside the Cathedral, with the exception of the vestibule. If there is no time constraint, additional footage may be taken on the steps of the sanctuary after the wedding in conjunction with the photographer. Sacristan will determine.
6. Pictures can be taken outside the Cathedral before and after the wedding.
7. Furniture is not to be moved.
8. The videographer can be stationed to the left of the altar in the first left arch or to the right of the altar at the foyer door up to the back side of the altar. **The following areas in the church are strictly off limits:**  
the sacristy (except to move from the left arch to right foyer door), the rear left arch, the two right arches except to move from the foyer to the side aisle, the nave (four front pews and area between altar steps and front pews, **except for wedding procession**, the entire altar area except as shown on attached plat, and the altar steps. PLAT NOTES: Solid highlighted areas indicate the space in which you are allowed to video **in keeping with this paragraph**. The broken yellow lines indicate the path you may take to walk from one point to another.
9. For the recessional, the videographer can be located at the break in the pews (NOT forward of the break) or at the last pew.

10. **Appropriate attire for a wedding should always be considered.**
11. You must notify this office (232-1322) in the event of cancellation of your services.
12. ST. JOHN CATHEDRAL accepts no responsibility for any claim(s) whatsoever arising from or as a result of the above work.

The videographer hereby agrees to save and indemnify and keep harmless the Congregation of St. John the Evangelist Roman Catholic Church of St. John Cathedral of Lafayette, the Diocese of Lafayette, Louisiana, the Bishop of the Diocese of Lafayette, Louisiana, the Roman Catholic Church, the Pope of the Roman Catholic Church, hereinafter collectively referred to as the "CHURCH", against all liability claims and judgments or demands for damages arising from accidents to person(s) or property occasioned by the videographer, his agents or employees, and against all claims or demands arising from accidents to the videographer, his agents, employees, or any other person, whether occasioned by said videographer, his employees or by the "CHURCH", its employees, or any other person or persons and the said videographer will defend any and all suits that may be brought against the "CHURCH" on account of any such accident(s) and will make good to, and reimburse, the "CHURCH" for any expenditures that said videographer may make by reason of such accident(s).

AGREED AND ACCEPTED:

Videographer: \_\_\_\_\_

Agent for: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Policy subject to change without notice.